**Helpdesk in Democracy and Human Rights**

***Assignment Request Template***

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| **Name of Sida Head Office Department and Unit or Embassy of Sweden:** | Enter text. |
| **Name of relevant Country/Regional/Global Strategy (if applicable)** | Enter text. |
| **Name of requestor(s):** | Enter text. |
| **Email address:** | Enter text. |
| **Phone number:** | Enter text. |
| **Assignment description (can be in bullet format)**   * *Provide a short description of the task* * *Provide any relevant background information (context for the assignment)* * *Indicate any preferred methodology (desk review, interviews, mapping study* * *Delimitate the scope of the assignment (either thematically, geographically, or methodologically for instance)*   Enter text. | |
| **Assignment falls under the thematic area:** *(please tick only one box – more information on the thematic areas and their respective sub-areas is available at* [*www.democracy-helpdesk.se*](https://eur04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.democracy-helpdesk.se%2F&data=05%7C01%7Cnathan.teitgen%40fcgsweden.se%7C143e81e696ce460005c008db6c0ca1e7%7Cceefa623820548a1bc330a621cb37131%7C0%7C0%7C638222573734085753%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=IvzFqjppNumfi7a56twRGVCap1Iota8ROvmb6B3Tcbc%3D&reserved=0)*)*   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1. Political Institutions, Political Processes and Pluralist Civil Society |  |  | **6.** Equal Access to Justice and Rule of Law |  | | 1. State building, Public Institutions and Public Administration |  |  | **7.** Equality and Non-Discrimination |  | | 1. Local Democracy and Decentralization |  |  | **8.** Freedom of Expression and Access to Information Online and Offline |  | | 1. Public Financial Management |  |  | **9.** Human Rights Based Approach |  | | 1. Human Rights Systems and Human Rights Defenders |  |  |  |  | | |
| **Indicative assignment start date and deadline (to be agreed with consultant):** | Enter text.  *(Avoid setting a short deadline if not strictly necessary as this can limit your access to the most appropriate consultants*.) |
| **Indicate any specific technical, thematic or geographical knowledge requirements for the consultant/s** | Enter text.  *(If there is clearly a specific competence or experience requirement please state this. Avoid being too specific though if not necessary, as again this can unnecessarily restrict your access to the consultants.)* |
| **Is a field visit necessary?** | Yes  No |
| **Expected Output(s):**  *(Specify the nature and potentially the expected size of the output e.g. report/ presentation/ training.*  *If possible, what an ideal output of this assignment would look like? What question would it answer?)*  *\*Please note that all assignments must integrate an HRBA.*  Enter text. | |
| **Estimated number of consulting days required (maximum 10 working days or 80 hours):** | Enter text.  *(If unsure, leave this blank as it can be decided at a later stage)* |
| **Attachments**  *Share as many of the relevant documents as you can together with this request.*  Enter text. | |

**HOW TO SEND YOUR REQUEST**

* Please send this assignment request or any queries you have about the helpdesk to [DemoHR@fcgsweden.se](mailto:DemoHR@fcgsweden.se) (with cc: to [DemocracyHumanRights@sida.se](mailto:DemocracyHumanRights@sida.se))
* More information about the areas of support and services provided by the Helpdesk can be found at [www.democracy-helpdesk.se](https://eur04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.democracy-helpdesk.se%2F&data=05%7C01%7Cnathan.teitgen%40fcgsweden.se%7C143e81e696ce460005c008db6c0ca1e7%7Cceefa623820548a1bc330a621cb37131%7C0%7C0%7C638222573734085753%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=IvzFqjppNumfi7a56twRGVCap1Iota8ROvmb6B3Tcbc%3D&reserved=0)

or [Human Rights and Democracy - Helpdesk and Framework Agreement for Democracy and Human Rights - All Documents (sida.se)](https://eur04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fshare.sida.se%2Fsamarbeta%2Fdemocracy%2FHelpdesk%2520and%2520Framework%2520Agreement%2520for%2520Democracy%2520and%2FForms%2FAllItems.aspx&data=05%7C01%7Cnathan.teitgen%40fcgsweden.se%7C04413f006ceb484ac2f708db6b509baf%7Cceefa623820548a1bc330a621cb37131%7C0%7C0%7C638221766196608240%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=8tQlEwSaJN0PVShPf5Tf9y%2FgxZE2FR%2B%2BMIe6sck3VAA%3D&reserved=0)